



# Action Report

## Chapel Hill Cultural Arts Commission

January 18, 2017

**Members Present:** Daniel Cefalo, Chair; Emily Kass, Vice Chair; Peter Bosman; Amanda Brown; Claire Drysdale; Mary Norkus; Josh Rosenstein; Laura Williams

**Members Absent:** Keith Knight; Jean Michel

**Council Liaison:** Sally Greene

**Staff Present:** Jim Orr, Linda Smith, Jeff York (Liaison), Steve Wright

Agenda Item	Discussion Points	Motions / Votes	Action
<b>Call to Order/Introductions</b>	The meeting was called to order at 5:30 p.m. Commissioners introduced themselves. Anna Klingen Smith, Youth Council Liaison, introduced herself.	None	None
<b>Vote to Change Agenda</b>	Action required on Columbarium item.	Rosenstein moved, Bosman seconded, & the Commission unanimously voted.	The Commission approved new agenda item.
<b>Columbarium</b>	Orr discussed Chapel Hill Memorial cemetery and the plan to create a columbarium there. On June 20, 2016 Council approved the project and budget with a condition that the project be vetted through CDC and Arts Commission for style and aesthetics. Orr reviewed columbarium plaza plan. Kass and Cefalo had inspected the plaza in person and recommended some changes to the plan including a curved face for the columbarium rather than walls that meet at right angles to improve aesthetics. Commissioners asked questions and discussed.	Brown moved, Drysdale seconded, & the Commission unanimously voted.	The Commission approved the Columbarium plan as presented.
<b>Approval of Action Reports</b>	The November and December 2016 Action Reports.	Bosman moved, Rosenstein seconded, & the Commission unanimously voted.	The Action Reports were approved as written.

<p><b>SHIMMER update</b></p>	<p>York reviewed event dates and reported work is on track. 19 volunteers have signed up; more are needed so York passed out a volunteer sign-up list. Publicity has been and will continue to be distributed. York said one empty storefront may be interested in participating, with conditions. Cefalo asked for Commission volunteers; York took down volunteers' names. Orr explained that Department takeover of event was mutually agreed upon by original organizer and Department. Cefalo suggested that LIGHTUP and SHIMMER could perhaps join in future.</p>	<p>None</p>	<p>None</p>
<p><b>% for Art Potential List of Projects to Prioritize</b></p>	<p>Cefalo and Kass reviewed possible 2015 Bond Fund Percent for Art projects list. Orr said Manager has told Department heads to think about art components of capital projects at the beginning of the planning phase rather than later in the project. Kass has asked Rae Buckley if Commission could have input on Ephesus design standards. Orr said Manager has asked for a list of PFA priority projects. York asked for feedback on this list. The list will be further organized and clarified prior to presentation to Council. Commissioners questioned the clarity and breadth of the document. Greene asked if these projects are tied to Town-wide projects in process, and can those larger projects be identified? Drysdale and Norkus favoured using a theme. Orr described inter-departmental partnerships, partnerships with businesses involved in these projects, and how CIP projects are handled by Public Works Director and Parks and Recreation staff. Cefalo asked Williams and Kass to work with Jeff to improve document's clarity and use imagery. Williams noted that this is Commission's opportunity to initiate the language.</p>	<p>None</p>	<p>None</p>
<p><b>List of Top 3 Arts Commission Priorities for Council Retreat</b></p>	<p>Kass reviewed three topics for this list: 1, Initiate PFA funds; 2, Continue to work on street-scapes &amp; public spaces; 3, Continue to update major exhibitions and events. Greene asked about outreach to neighborhoods and community groups. Greene advocated for a more specific list. York and Kass will develop three more specific priorities by tomorrow afternoon.</p>	<p>None</p>	<p>None</p>
<p><b>Arts Master Plan Priority List</b></p>	<p>Kass and York presented the list that has been developed over the past months.</p>	<p>Bosman moved, Drysdale seconded, &amp; the Commission unanimously voted.</p>	<p>The Commission approved the Master Plan Priority list as presented.</p>
<p><b>Reports &amp; Committee updates</b></p>	<p>Cefalo said Commission will have two vacant seats soon and he requested Commissioners reach out to invite candidates to apply. Kass recommended a different recruitment process where candidates attend meetings prior to the meeting where the vote to recommend applicants is held. The Commission requested that the Arts Division put out a recruitment communication</p>	<p>None</p>	<p>None</p>

<p><b>Other Announcements</b></p>	<p>itself. Kass said Exhibitions committee is interested in improving Sculpture Visions and wants to meet with curators at the NC Museum of Art, Durham gallery owners and Ackland curator. Bosman suggested a visit to NCMA sculpture garden and meet there. Kass said she'd work with Wright to put out a summary of ideas for Sculpture Visions. Rosenstein and Brown discussed 2<sup>nd</sup> Friday work and recruiting new venues. Rosenstein also reported on Open Mic program. York passed out 2017 Festifall call to artists. 1/23 is the second teacher workshop with Paperhand Puppet at Hargraves Center from 11 a.m. to 3 p.m..</p> <p>Rosenstein mentioned the January 28th Makers' Convention at UNC-CH.</p>		
<p><b>Adjournment</b></p>	<p>The meeting's adjournment</p>	<p>Brown moved, Norkus seconded, &amp; the Commission unanimously voted.</p>	<p>The meeting adjourned at 6:55.</p>