



Action Report

Chapel Hill Public Arts Commission

Members Present: Daniel Cefalo, Chair; Emily Kass, Vice Chair; Peter Bosman; Amanda Brown; Claire Drysdale; Jean Michel; Mary Norkus; Josh Rosenstein; Sally Stollmack; Laura Williams; Kat Wilson

Guests: Anne Tract, ConsultArt Inc., Robert Winkler, artist; Jeff Furman, Cousins Properties; Mary Stone Lamb & Nerys Levy, FRANK Gallery; Heidi Kim

Council Liaison: Lee Storrow

Staff Present: Linda Smith, Assistant Director Parks & Recreation; Jeff York (Liaison); Steve Wright

Agenda Item	Discussion Points	Motions / Votes	Action
Call to Order / Introductions	The meeting was called to order at 5:30 p.m. Commissioners & guests introduced themselves.	None	None
Approval of Action Report	The October 2015 Action Report	Cefalo moved, Kass seconded, & the Commission unanimously voted.	The October 2015 Action Report was approved with one change.
Modification of Note-Taking Procedure	The CHPAC would like meeting notes that contain more information than simply Motions, Votes and Actions as required by the Town for its Action Reports. As Action Reports are required by the Town's Communications and Public Affairs Department, they will still be written along with the more detailed Meeting Reports until this duplication can be better resolved.	Cefalo moved, Kass seconded, & the Commission unanimously voted.	Staff will write more detailed notes of future meetings, beyond those required for the Action Report format.
Storrow Announcement	Storrow bid farewell to Arts Commission, thanked them, and asked for input to communicate to the new mayor and council regarding next liaison.	None	None
Courtesy Review for Carolina Square	Winkler discussed his work, showed previous work, discussed proposed piece, presented maquette, images, and material sample. CHPAC asked questions and thanked the presenters.		

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Karen Youth Group Project by FRANK Gallery	Mary Stone Lamb and Nerys Levy discussed FRANKS’s outreach work with a group of Karen refugee youth over the last five years to create a book on the youth’s experience working at the Transplanting Traditions farm. Project is asking to be considered for the Community Art Project program. \$10,000 is the budget to produce a run of approximately 200 books. The Commission will consider the project at a future meeting.	None	None
Shimmer Project Update	York reported that project lead Sarah Wolfe could not attend the meeting due to a family emergency and presented a document she had prepared about the project. The Commission discussed the project, asked questions, and requested Wolfe or her marketing person attend its December meeting.	Kass moved and Wilson seconded an expression of distress that project lead has not attended either of the past two CHPAC meetings when invited. No vote	None
CHPAC Priorities for 2016	Priorities were listed as 1. Completing the Arts Plan, 2. Strengthening the Courtesy, 3. Locating the Cultural Arts in Old Town Hall, possibly with other partners, and 4. Facility Development. Priorities due to Town 11/19.	None	None
Festival in the Park	12-4pm, Southern Community Park 11/14. CHPAC & Community Clay Studio will be there	None	None
Reports & Updates	York will orient new Commissioners. Bosman said artist is gifting Redwood sculpture to Woods Charter School. Wilson discussed Philips drama group “Bronze Falcon Productions”. Linda Smith, Assistant Director of Parks & Recreation introduced herself.	None	None
Announcements / Public Comments	Kass is interested in organizing a +1 holiday party for the CHPAC in December. All four Commission candidates recommended by CHPAC were appointed by Council 11/9.	None	None
Adjournment	The meeting’s adjournment	Michel moved, Kass seconded, & the Commission unanimously voted.	The meeting adjourned at 7:35