

**APPLICATION FOR MEMBERSHIP
ON TOWN OF CHAPEL HILL ADVISORY BOARDS**

This application requests some general information based on your interest in applying for a position on a Chapel Hill Town Advisory Board, Commission, Committee or Task Force. Please type or use dark ink.

Applicant Name: Diana Caplow Date of Application: 12/8/10

Home Address: 721 Kenmore Rd., Chapel Hill, NC 27514
Street Address, City, Zip Code

Home Phone: 919 967 3357 Business/Other Phone: _____

FAX Number: _____ Email Address: dcaplow@mindspring.com

In order to consider this application and provide some balance to the various boards, this personal information is required:

Male: Female: Race: C (African American, Asian, Caucasian, Hispanic, Native American)
Date of Birth: 3/4/39 Occupation: Retired elementary teacher
Docent NC Museum of Art

Residency within the Town limits is required for membership on most Council advisory boards and commissions. Memberships of committees and task forces may be composed of up to forty percent of non-Town residents.

Do you reside within the Town Limits of Chapel Hill: Yes No

Length of residence in Chapel Hill: 40 5
Years Months

How did you find out about this Board? (please circle or underline one)
Newspaper, Email, Friend, TV, Internet, Other _____

The Council encourages you to visit a meeting of the board or commission that you are interested in serving on.

Please indicate your preferences by number (first choice being "1") and choose no more than three, along with category, if applicable.

COUNCIL ADVISORY BOARDS AND COMMISSIONS

- | | |
|---|--|
| _____ Bicycle and Pedestrian Advisory Board | <u>1</u> _____ Library Board of Trustees |
| _____ Board of Adjustment | _____ Orange Water & Sewer Authority (OWASA) |
| _____ Cemetery Advisory Board | _____ Parks & Recreation Commission |
| _____ Chapel Hill Downtown Partnership | _____ Personnel Appeals Committee |
| <u>2</u> _____ Chapel Hill Public Arts Commission | _____ Planning Board |
| _____ Community Design Commission | _____ Public Housing Program Advisory Board |
| _____ Greenways Commission | _____ Stormwater Management Utility Advisory Board |
| _____ Historic District Commission | _____ Sustainability Committee |
| _____ Human Services Advisory Board | _____ Transportation Board |

OTHER COUNCIL COMMITTEES AND TASK FORCES

_____ (Please Specify): _____

Category(s) if applicable: _____

- over -

ETHICS GUIDELINES FOR TOWN ADVISORY BOARDS AND COMMISSIONS

(Please check if you agree.)

____ Yes, if appointed, I pledge to comply with the following ethics guidelines for advisory boards and commissions as adopted by the Chapel Hill Town Council. (Other Council committees and OWASA are excluded.)

Members of advisory boards and commissions shall not discuss, advocate, or vote on any matter in which they have a conflict of interest or an interest which reasonably might appear to be in conflict with the concept of fairness in dealing with public business. A conflict of interest or a potential conflict occurs if a member has a separate, private, or monetary interest, either direct or indirect, in any issue or transaction under consideration. Any member who violates this provision may be subject to removal from the board or commission.

If the advisory board or commission member believes he/she has a conflict of interest then that member should ask the advisory board or commission to be recused from voting. The advisory board or commission should then vote on the question on whether or not to excuse the member making the request. In cases where the individual member or the advisory board or commission establishes a conflict of interest, then the advisory board or commission member shall remove themselves from the voting area.

Any advisory board or commission member may seek the counsel of the Town Attorney on questions regarding the interpretation of these ethics guidelines or other conflict of interest matters. The interpretation may include a recommendation on whether or not the advisory board or commission member should excuse himself/herself from voting. The advisory board or commission member may request the Town Attorney respond in writing.

Please provide a brief statement outlining why you wish to serve on the Advisory Boards, Commissions, or Committees you have indicated.

For as long as I can remember I have enjoyed reading novels for their stories, their reflection of the times they were written as well as my delight of an author's turn of the word. While teaching at Seawell Elementary School, one of my goals was sharing this joy as well as fostering the importance of analyzing and evaluating written matter. As a result I enrolled in the training as a Great Books leader because I believe that a strong citizen population is required not only to understand written matter but to be able to critique it. Great Books develops critical thinking, enlarging discussions of reading matter from comprehension to analysis and implied meaning. It was my pleasure to use this method in my classroom, as well as to train volunteers who read with our students.

A public library like public schools is charged with the task of reducing the inequalities among its population. This is particularly true in Chapel Hill where a large percentage of our citizens are well educated, use the library and even have private collections of books and magazines. Our library serves both this population as well as those whose only source of books and media equipment resides on Estes Drive. With creative thinking we will be able to continue enlarging our collection as well as embracing more of our citizens as consumers. I would like to support you to continue your good work.

Diana Caplow

Applicant's Signature Required

12/8/10
Date

Applications will be purged after two spring appointment cycles (approximately two years). Please reapply at that time if you are still interested in serving on a Board and have not yet been appointed.

Please return form to:
Communications and Public Affairs Department, 405 Martin Luther King, Jr. Blvd., Chapel Hill, NC 27514
Email clerk@townofchapelhill.org or FAX 919-967-8406